

# Role of BCLS Club Delegates

## Introduction

- According to Section 3 of the BCLS bylaws, each member club, society, or association (an “Organization”) is entitled to one vote at BCLS meetings.
- Each Organization may appoint up to three delegates (the Senior, Intermediate, and Junior) to represent their membership at BCLS meetings and cast their Organization’s vote.
- In addition to voting, delegates collect information obtained at BCLS meetings and report back to their respective Organizations, ensuring their membership is kept informed as to BCLS happenings. Delegates are welcome to deliver feedback from their respective Organization at BCLS meetings or to the BCLS executive directly.

## Registering at a BCLS Meeting

- Delegates register at BCLS meetings by signing in. Once signed in, delegates from the same Organization will decide amongst themselves who will vote on behalf of their Organization.
- In the event an Organization has no delegates in attendance at a BCLS meeting, it is acceptable for another member of that Organization in attendance to sign in and vote on behalf of their Organization.
- Delegates cast votes by raising the voting card provided after signing in.

## New Business

- According to Section 1(f) of the BCLS bylaws, all **special resolutions** must be presented to the Board of Directors three months prior to the meeting at which it is to be voted upon. Examples of business items requiring special resolutions are alterations to the bylaws (Section 55), removal of a Director (Section 40), and certain borrowings (Section 52). Sections 1(f) and 19 of the BCLS bylaws state that notice of special resolutions must be provided to member Organizations at least thirty days prior to the meeting.
- **Business items not requiring a special resolution** do not require notice. Delegates are expected to attend meetings ready to consider motions and vote with their Organization’s best interests in mind. However, the BCLS Executive will strive to disclose new business items in an agenda circulated in advance of BCLS meetings. This will allow Organizations and their delegates the opportunity to discuss more significant items of business before the meeting.
- **Delegates may motion to table items of business** if they feel it advantageous to review the topic in more detail and obtain feedback from their respective Organizations. If their peers feel similarly and the motion passes, the item of business would move to the next BCLS meeting.

May 28, 2019